



## LOCAL PREFERENCE CERTIFICATION

The Town of Bluffton promotes participation of local firms in the overall procurement process, with an emphasis on Town purchasing and contracting. Local vendors are encouraged to submit the Local Preference Certification any time they respond to a solicitation that lists Local Preference as a criterion. The form may be uploaded with the solicitation response.

According to the Town of Bluffton Purchasing Ordinance, a firm can receive Local Preference Certification if it has held a Town Business License for at least two years and it maintains a local office in Beaufort County. A majority of the firm's employees, officers, and managers must regularly conduct work at this location. Also, the office must be properly licensed for commercial operations, open to the public, and compliant with local zoning requirements.

### LOCAL PREFERENCE CERTIFICATION STATEMENT

In order to apply for eligibility for local preference on applicable Town of Bluffton procurements, I hereby certify that the organization named below meets the following criteria:

- Maintains a local office within the legally defined boundaries of Beaufort Country
- Has a majority of full-time employees, chief officers and managers regularly conducting work at this location
- Is properly licensed for commercial operations
- Is open to the public
- Is in compliance with local zoning requirements
- Has held a valid Town of Bluffton Business License for a consecutive period of at least two years prior to application for certification.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Organization Name

\_\_\_\_\_  
Date